



A.T.V.V. MANDALS
B.D. KALE MAHAVIDYALAYA GHODEGAON

Estd. 1989



The Annual Quality Assurance Report (AQAR) of the IQAC
2017-2018

Part – A

AQAR for the year

2017-2018

I. Details of the Institution

I.1 Name of the Institution

Ambegaon Taluka Vidya Vikas Mandal's B.D.Kale
Mahavidyalaya, Ghodegaon

I.2 Address Line 1

A/P-Ghodegaon

Address Line 2

Tal-Ambegaon

City/Town

Dist-Pune

State

Maharashtra

Pin Code

412408

Institution e-mail address

bdkcollege_ghodegaon@rediffmail.com

Contact Nos.

02133,244282

Name of the Head of the Institution:

Prin.Dr.Indrajit Bhaurao Jadhav

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

I.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

I.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

I.5 Website address:

Web-link of the AQAR:

I.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
I	I st Cycle	B	-	2004	5 years

2	2 nd Cycle	B	2.73	2011	5 years
3	3 rd Cycle	B+	2.52	2018	5 years
4	4 th Cycle				

I.7 Date of Establishment of IQAC : DD/MM/YYYY

02/01/2012

I.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2012-13 submitted to NAAC on 05/12/2015
- ii. AQAR 2013-14 submitted to NAAC on 14/06/2016
- iii. AQAR 2014-15 submitted to NAAC on 08/07/2016
- iv. AQAR 2015-16 submitted to NAAC on 03/10/2016
- v. AQAR 2016-17 submitted to NAAC on 20/11/2017
- vi. AQAR 2017-18 Submitted to NAAC on 30/01/2019

I.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Savitribai Phule Pune University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

08

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

-

2.4 No. of Management representatives

01

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders No Faculty

Non-Teaching Staff Students Alumni Others Parents=

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Basic English Course was conducted for first year students.
- Soft Skills Training Programme was conducted for last year students.
- The teaching staff was encouraged to participate in research activities.
- Earn & Learn Scheme was strengthened.
- Youth Stage activities were conducted to motivate the students.
- Commerce, language & computer lab were used to provide more practice for the students.
- Departments were encouraged to conduct departmental educational tours.
- Health awareness activities were conducted.
- ICT facilities were provided for the students and the staff.

2.15 Plan of Action by IQAC/Outcome

The plan of action was chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Preparation of annual planning of IQAC	Annual planning of IQAC was done
Conducting IQAC meetings with teaching /non-teaching Staff	IQAC meetings with teaching /non-teaching Staff were conducted.
Implementation of different extension activities	Different extension activities were conducted
Promoting research activities	Research activities were promoted
Special use of Commerce and English lab for students	Commerce and English lab were used for providing ICT access to students
Promoting Earn & Learn Scheme	Earn & Learn Scheme was implemented
Implementation of Basic English Course	Basic English Course was conducted
Providing financial, assistance to students with the help of GO's &NGO's	Financial, assistance was provided to the students with the help of GO's &NGO's
Utilizing Gym facilities for college students and Alumni	Gym facilities were utilized for college students and Alumni
Implementation of special guidance scheme /soft Skills training for students.	Special guidance scheme /soft skills training was provided to students
Emphasizing use of ICT	ICT access was provided to students

* Attach the Academic Calendar of the year as Annexure. (Annexure -I attached)

2.15 Whether the AQAR was placed in statutory body

Yes No

Management Syndicate Any other body

Provide the details of the action taken

The AQAR was placed before statutory body

Part – B

Criterion – I

I. Curricular Aspects

I.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	02	Nil	Nil	Nil
UG	04	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	03	Nil	Nil	Nil
Total	09	Nil	Nil	Nil

Interdisciplinary	I (Basic English Grammar)	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

I.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	18
Trimester	Nil
Annual	07

I.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

I.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N/A

I.5 Any new Department/Centre introduced during the year. If yes, give details.

N/A

Criterion – II

Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	15	06	09	-	-

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	21	-	09	-	-	-	08	-	38	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	06	10
Presented papers	02	03	05
Resource Persons	-	-	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT
- Project based activities for students
- Two tutorials for all the subjects and classes
- Group discussion and seminars for the students
- Preliminary Examination
- Resource persons and guest lecturers
- Faculty workshops

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Preliminary examination was conducted and answer sheets were given to the students.
- One day workshop for Compulsory English was conducted for preparing the students for examination.

- Open book examination was conducted.
- Two Tutorials were conducted for all the subjects.
- Multiple choice tests were conducted.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-	-	-
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2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division			
		Distinction %	I %	II %	Pass %
B.A	102	2.94%	18.62%	7.84%	06.58%
B.Com	144	2.77%	33.33%	19.44%	0.69%
B.Sc.	41	24.41%	12.19%	4.87%	-
B.C.A	26	3.84%	30.76%	38.46%	-
M.A	8	25%	75%	-	-
M.Com.	16	6.25%	56.25%	12.5%	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC has made the following efforts to Monitor/Evaluate the Teaching & Learning processes :

- Annual teaching planning, departmental planning and committee planning have been done.
- The teaching faculty and students have been provided ICT access.
- Annual departmental reports and committee reports have been prepared, filed and evaluated.
- Feedbacks have been taken for effective implementation of activities.
- Class wise meetings have been conducted to know the problems of students.
- IQAC has taken efforts for the implantation of tests, tutorials, seminars, group discussion.
- The language lab, commerce lab & computer labs have been utilised for the students and teaching faculty.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	15
Orientation programmes	-
Faculty exchange programme	08
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	-		02
Technical Staff	-	-	-	02

Criterion – III

Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC of the college gives emphasises on the research activities. All the departments are promoted and motivated for the research activities. The college has a separate Academic and Research Coordination Committee, which takes initiative by promoting the different departments in the college to participate in different research activities. IQAC helps to provide research related information and formats to Academic and Research Coordination Committee .IQAC motivates all the departments for the planning and implementation of research activities by providing information regarding research grants of UGC and other agencies. The college has provided free access to students and teachers for research.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	03	-	-
Outlay in Rs. Lakhs	-	-	4,20,000	-

(Three research proposals of Minor research project has been sanctioned by UGC but UGC has not allocated funds)

3.4 Details on research publications

	International	National	Others
Peer Review Journals	11	09	10
Non-Peer Review Journals	-	03	01
e-Journals	-	-	-
Conference proceedings	-	03	02

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects(3)	2017-2019	UGC(2) &	3,00,000	1,80,000
		BCUD (1)SPPune University	1,20,000	60,000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	--
Projects sponsored by the University/ College	-	-	-	-
Students research projects(2) <i>(other than compulsory by the University)</i>	I	BCUD Pune University	10,000	10,000
Any other(Specify)				
Total			4,30,000	2,50,000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	--	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number	Year
National	Applied	-	
	Granted	-	
International	Applied	-	
	Granted	-	
Commercialised	Applied	-	
	Granted	-	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

-

-

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF - SRF - Project Fellows - Any other -

3.21 No. of students Participated in NSS events:

University level 04 State level 02

National level 01 International level -

3.22 No. of students participated in NCC events:

University level State level 26

National level 04 International level -

3.23 No. of Awards won in NSS:

University level - State level -

National level - International level -

3.24 No. of Awards won in NCC:

University level - State level -

National level - International level -

3.25 No. of Extension activities organized

University forum - College forum -

NCC 08 NSS 10 Any other 13

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The department of NSS, NCC and Students Welfare have implemented several extension activities to promote social responsibility. The following are some of the important activities in which students have participated:

- Aids awareness programme
- Haemoglobin check-up camp
- Competitive examination guidance
- Readers day
- Mother tongue awareness programme
- Special guidance scheme
- Youth stage (Display of students` articles)
- Cultural activities
- Clean village abhiyan
- Nirbhay kanya abhiyan
- Personality development programme for girls
- Extra mural activities
- Electoral registration programme
- Tree plantation programme
- Special winter camp
- International woman day
- Soft skill programme
- Teachers` day
- Rakshabandhan programme

Criterion – IV

Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 acres	-	-	5 acres
Class rooms	18	-	-	18
Laboratories	04	-	-	04
Seminar Halls	02	-	-	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	20	-	-	20
Value of the equipment purchased during the year (Rs. in Lakhs)	2,19,934	-	-	2,19,934
Others	-	-	-	-

4.2 Computerization of administration and library

The college has separate computerisation system for library, office, commerce lab and English language lab. The office work is done with the help of computer software. The library also has digital bar code system , INFLIBNET and Libraria software. The teaching staff and students are also provided net facility.

4.3 Library services:

	Existing(2016-2017)		Newly added(2017-2018)		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18162	2897934	950	482750	19112	3380684
Reference Books	12875	2574381	647	203602	13522	2777983
e-Books		Inflibnet N-List-95000 e-books				
Journals	70	53435	-	-	70	53435
e-Journals		Inflibnet N-List-3000 e-journals				
Digital Database	-	-	-	-	-	
CD & Video	126	27,261	-	-	126	27,261
Others (specify)	-	-	-	-	-	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	93	04	10	02	03	06	08	-
Added	-	-	-	-	-	-	-	-
Total	93	04	10	02	03	06	08	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The English language lab provides internet access and basic training to students and teachers. The digital language lab is used for the students to enhance their understanding of computerisation. The commerce lab also takes initiative to provide net access to the students and teachers. The library also provide net access to the students and teachers. The library conducts N.List programme training for teachers and students. The college has Libraria software. The Master software is used in the office for admission process. VRIDHI software is utilized for examination process.

4.6 Amount spent on maintenance in lakhs :

i) ICT	37,263
ii) Campus Infrastructure and facilities	53,089
iii) Equipments	36,600
iv) Others	-
Total :	1.26,952

Criterion – V

Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC conducts its meetings in which attempts are made to maximise the support services for the students. The heads and members of the different departments, committees and criterions are motivated and alertness is created among them for preparing departmental annual planning and annual committee planning emphasising on support services for students. Every year the new prospectus of the college is prepared to help the students know about the available support services in the college. Every year an orientation programme is conducted for the first year degree students in which students are informed about ranging act, scholarships of state & centre government, earn & learn scheme, library facilities, financial assistance through college, Go's & Ngo's and various activities and programmes conducted in the college.

5.2 Efforts made by the institution for tracking the progression

The institution tracks the progress through the following activities and mechanisms:

1. Feedback
2. Management-teaching staff meeting, LMC Meeting College meeting, Staff meeting, Departmental meeting,
3. Class teachership
4. Students' counselling
5. Suggestion box
6. Orientation programme for students
7. Career guidance
8. Remedial coaching classes

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1293	69	NA	NA

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
	688	50.51		674	49.49

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
445	37	562	160	02	1206	526	51	605	175	05	1362

Demand ratio 1:1

Dropout 11 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college has a separate Competitive Examination Committee. The chairman and members of this committee organises various guest lectures and activities for the students who are interested in competitive examinations. The questions papers are provided to the students. The library does a crucial role by providing newspapers, magazines and books on competitive examinations to the students who want to appear for the competitive examinations. Every year library organises book exhibition. It helps the students know the available books of competitive examination in the library. The Soft Skill Development Programme is conducted every year for the last year students which help them to prepare for the competitive examination and interview. The library has a separate section of books on Competitive Examination.

No. of students beneficiaries

327

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	01	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

The counselling of the students and career guidance is done in the college. All the departments and committees in the college take efforts for the student counselling and career guidance. Student's seminar, group discussions, orientation programme and guest lecturers help the students for counselling and career guidance. The department of commerce has conducted special workshop and career guidance programme for the students.

No. of students benefitted

5.7 Details of campus placement

On campus		Off Campus	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

The NSS and Students Welfare Department in the college have organised programme and activities for gender sensitization. 'Nirbhay Kanya Abhiyan', 'Save Girl Child' and 'Personality development programme' for girls have been implemented in the college. Literary Association & Youth Stage committee has done a crucial role for gender sensitization. The college has a separate gym which tries for the women empowerment.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from B.D.Kale Mahavidyalaya,Ghodegaon	04	4000
Financial support from government Scholarship/free ship	510	49,48,470
Shantai Educational Institute,Mumbai	02	1000
Khivsara Parivar,Ghodegaon	08	8,000
Friends of Children ` Alumni	24 12	96000 10000
Friends Forever	16	48,000
University	27	2,71,000
Poor Boys Fund of the college	21	8550
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs	: State/ University level	<input type="text" value="02"/>	National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>
Exhibition:	State/ University level	<input type="text" value="Nil"/>	National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision
To provide qualitative education for the youth through modern technology for their over-all development.
Mission
To uplift the backward, tribal and weaker section of Ambegaon taluka through higher education. To empower the illiterates and uneducated masses by educating them economical and cultural awareness.

6.2 Does the Institution has a management Information System ?

Yes. The college has management information system and *Vridhhi* software which provide information.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college follows the syllabus prescribed by Savitribai Phule Pune university to which our college is affiliated .The college has no autonomy to develop or implement the curriculum. The college encourages the teaching staff to participate in the workshops and conferences based on curriculum framing/restructuring. The suggestions are given in such workshops/ conferences regarding framing/restructuring of the curriculum.

6.3.2 Teaching and Learning

The special efforts are made to make the teaching and learning process more interesting, effective and useful. To enhance teacher's knowledge the teaching faculty is motivated and promoted to participate in various seminars, workshops and conferences. To enhance students' knowledge and performance various activities like group discussions, tests, tutorials, preliminary examinations, remedial coaching, educational tours and orientations programmes are conducted. Quality Improvement Programme, special guidance scheme, guest lecturers' use of ICT and E journals etc .facilities are provided for the students to make the teaching and learning process more transparent and effective. Feedback of the students and Alumni is also recorded.

6.3.3 Examination and Evaluation

The college has effective mechanism to conduct examinations smoothly. The examination committee makes the annual plan and conducts it effectively. The college and university examinations are conducted strictly in the college. All the teaching staff performs their examination duties like junior and senior

supervision and assessment work neatly. The preliminary examinations are conducted in the college to give the students more practice. The evaluation of the examination is made as per the norms of the university. Tests, Tutorials, group discussions, seminars, one day workshops etc. are conducted in the college which helps to evaluate the performance of the students. The college has class mentorship. The class-teachers of respective classes take special efforts to improve the result of the college.

6.3.4 Research and Development

The research committee promotes the teaching faculty and the students to participate in research activities. The teachers are motivated to apply and complete minor and major research projects of the BCUD and UGC. The research grants received from BCUD and UGC are allocated to the teachers as per the norms. Inflight facility is provided by the library for the teachers and students who are interested in research. ARC promotes the teaching faculty to participate in research activities. Every year the students are encouraged to participate in *Avishkar* organized by BCUD of Savitribai Phule Pune university. The teachers are encouraged to participate and present their research papers in conferences.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The library uses Inflight software which provides e-journals and e-books as reference material to the students and teaching staff. The Bar coding system is used for all the books. The college has a well equipped digital language lab and commerce lab which provides internet facility to the learners. The language lab software ODLL is used to enhance knowledge of the language learners. All the departments have been provided computer and internet facility. The office staff is also provided internet facility and College Management System software which helps to keep the office data intact. The library has kept the books on Spoken English and Competitive Examination separately. The college has its vehicle parking shed, gymnasium, hostel, commerce lab, science lab, BCA lab, English language lab, canteen, library and generator backup facility.

6.3.6 Human Resource Management

The students are the main and basic human resource for the college. The college tries its level best for the overall personality development of the students. Various activities of NCC, NSS, Students Welfare are implemented effectively. All the departments take special efforts for the development of the students. Cultural activities and sports activities in the college initiate the students' participation in various programmes. The soft skill development programme and competitive examination departments in the college take special efforts for the students. Departmental meetings, staff and non-teaching staff meeting, IQAC meetings, Alumni meets and Parents meets are conducted in the college.

6.3.7 Faculty and Staff recruitment

The LMC committee's recommendations are taken into consideration regarding the recruitment of the faculty and staff. The recruitment of the staff is done strictly by following the rules and regulations laid down by the government, university and U.G.C. The temporary teaching and non-teaching staff for non-grant or professional or add-on courses is recruited for one year, at the institutional level.

6.3.8 Industry Interaction / Collaboration

The college interacts with different GO's and NGO's and conduct various activities for the students. The possible attempts are made by the college by inviting nearby industries for providing job opportunities for the students. The college takes support of its MOU's to organise programmes in collaboration.

6.3.9 Admission of Students

The college prospectus gives complete information regarding admission procedure. The college has a separate admission committee to finalise admissions. The reservation policies are strictly followed in the admission process. The merit of the students is also considered which admitting the students in the respective classes.

6.4 Welfare schemes

Teaching	<ul style="list-style-type: none">-Consumer store is available for the teaching staff-Special leaves are granted for the participating conferences, seminars, workshops etc.-Institution has a cooperative society which proves loan facility urgently-The college has its Staff welfare committee which takes initiative in the welfare of the staff-Free internet access-Tea club-Teaching faculty is promoted to participate in conferences by sanctioning leaves to them-Gym facility-Canteen facility-Consumer store facility
Non teaching	<ul style="list-style-type: none">-Consumer store is available for the teaching staff-Special Leaves are granted for the participating conferences, seminars, workshops etc.-Institution has a cooperative society which proves loan facility urgently-Free internet access-Gym facility-Canteen facility-Consumer store facility
Students	<ul style="list-style-type: none">-Varies scholarships of NGO's are provided to needy students.-Govt. Free ships and scholarships are provided to the students.- Injured and parents of deceased students are provided financial assistance through-Insurance as insurance policy is implemented for all the students in the college.-Students consumer store is available for the students-Admission fees in instalment for needy students-Earn & learn scheme-Book bank scheme-Free internet access in the library-Gym facility-Canteen facility-Consumer store facility-Hostel facility-Sanitary napkin vending machine with incinerator

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	No

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The examinations are conducted as per the norms of the university. Apart from the Semester system, Term End examinations and annual examinations, the examination department of the college conducts preliminary examinations. The solved papers are examined by the respective subject teacher. The answer sheets are shown to the students and individual guidance is made available for the students to know their difficulties and possible solutions to score good marks. The results of college and university examinations are recorded and displayed for the students. The examination department has its internal squad to prevent students from illegal practices.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-Not applicable

6.11 Activities and support from the Alumni Association

The college has its Alumni Association which provides facilities to the students. Alumni feedback forms are recorded every year. The alumni interact with the students and share their knowledge and experience. The alumni support the college by providing necessary requirements.

6.12 Activities and support from the Parent – Teacher Association

The college has Parent– Teacher Association. Parents meet are arranged in the college and their suggestions are put into practice. Parent’s feedback is recorded.

6.13 Development programmes for support staff

The college has its staff academy .It conducts guest lectures on various important issues and promote the staff for research and welfare activities.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college has a separate committee which takes care of the campus through activities like clean campus, tree plantation etc..The NSS and NCC departments in the college take special initiative to make the campus beautiful and eco friendly.

Criterion – VII

Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Allocation of class-teacher-ship to all classes for providing better facilities to students
- Special financial support to needy students with the help of NGO's & university
- Special use of ICT for students
- Participation of students in innovation Programme, organised by Savitribai Phule Pune University
- Implementation of Soft Skills Development programme

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

Plan of Action	Achievements
Preparation of annual planning of IQAC	Annual planning of IQAC was done
Conducting IQAC meetings with teaching /non-teaching Staff	IQAC meetings with teaching /non-teaching Staff were conducted.
Implementation of different extension activities	Different extension activities were conducted
Promoting research activities	Research activities were promoted
Special use of Commerce and English lab for students	commerce and English lab were used for providing ICT access to students
Promoting Earn & Learn Scheme	Earn & Learn Scheme was implemented
Implementation of Basic English Course	Basic English Course was conducted
Providing financial, assistance to students with the help of GO's &NGO's	Financial, assistance was provided to students with the help of GO's &NGO's
Organization of Study tour	Study tours were organized
Utilizing Gym facilities for college students and Alumni	Gym facilities were utilized for college students and Alumni
Implementation of special guidance scheme /soft Skills training for students	Special guidance scheme /soft skills training was provided to students
Emphasizing use of ICT	ICT access was provided

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. Harishchandragad trekking camp for girls (**Annexure-2**)
2. Enrollment of students in the voter's list (**Annexure-3**)

***Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

7.4 Contribution to environmental awareness / protection

1. National Service Scheme in the college has carried out clean campus campaign on the occasion of Mahatma Jayanti.

2. As per university guidelines, second year under-graduate students are guided on various issues in environmental studies. They are supposed to make a project, based on the surrounding villages and their environmental issue.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Healthy atmosphere and clean campus
- Separate library building with digital access
- Well-equipped gymnasium for boys and girls
- Book bank facility and internet access in the library
- Friendly administrative and teaching staff
- Availability of basic infrastructural facilities such as parking shed, canteen, generator back up & labs
- Implementation of various extension activities

Weaknesses:

- Poor attendance of students
- Poor performance of English
- Transportation problems
- Illiterate and poor parents
- Alarming Dropout rate

Opportunities:

- Job opportunities

- Training opportunities for students
- ICT opportunities
- Various schemes for tribal students
- Implementing special activities for tribal students

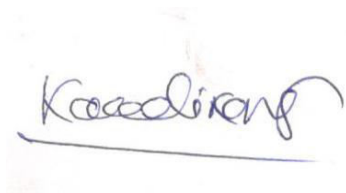
Threats/Challenges:

- Transportation Problem
- Lack of awareness among the students and parents
- Improvement in results
- Inadequate land for infrastructural development
- Poor attendance of students

8. Plans of institution for next year

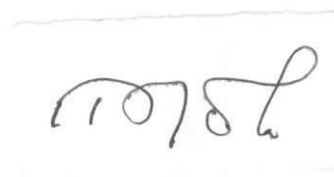
- Implementing short term courses
- Strengthening Earn & Learn Scheme
- Organisation of state and national level seminars
- Promoting research activities and participation in seminars/conferences/workshops
- Strengthening use of ICT
- Emphasising collaborate activities
- Organisation of science exhibition and wild vegetables & fruits exhibition
- Guidance of prominent industrialists

Name :Prof.Dr.Karandikar V.S



Signature of the Coordinator, IQAC

Name :Prin.Dr. Jadhav I.B.

Signature of the Chairperson, IQAC

**Ambegaon Taluka Vidhya Vikas Mandal's
B. D. Kale Mahavidyalaya, Ghodegaon
Tal. Ambegaon, Dist. Pune
Academic Calendar 2017-2018**

Month	Activity
June-2017	Staff meeting Time-table committee meeting Admission process Dept .meetings (Staff) IQAC meeting Orientation programme(B.A, B.Com, B.Sc, BCA) Dept. Students meeting
July-2017	H.O.D. meeting Departmental meetings with students N.S.S. meeting Gymkhana committee meeting Faculty-wise meeting Hostel committee meeting Research committee meeting Use of ICT Library visits NCC: new candidates enrolment
August-2017	Rakshabandhan programme(N.S.S.) Earn and learn scheme (Interview) Selection of the students of competitive examination centre Non-teaching staff meeting Guest lectures Group discussion H.O.D. meeting IQAC meeting with teaching and non-teaching staff Seminar(Students) ICT-training programme Staff academy lecture NSS meeting NCC meeting
September-2017	Gymkhana activities Guest lectures Lokal advisory committee Meeting Tutorials for all subjects and classes Commerce meeting Science meeting BCA meeting Arts faculty meeting

	<p>Use of audio visual aids Teachers' day programme(N.S.S.) Group discussion Shramdan(N.S.S.) General knowledge test Unit test Elocution competition Health awareness programme International literacy day Snake awareness programme Competitive examination workshop ICT activities Book exhibition Workshop for the promotion of entrepreneurs</p>
October-2017	<p>Extra classes for repeaters Mahatma Gandhi birth anniversary (N.S.S.) Adopted village (N.S.S. Shramdan) IQAC Meeting Voter's enrolment programme. Health check-up camp(Medical camp) Personality development programme for girls Diwali vacation</p>
November-2017	<p>Staff meeting teaching/non- teaching N.S.S. Volunteers' training programme Constitutional awareness activity Term end examination Dept. library visits</p>
December-2017	<p>International aids day(N.S.S. programme) Cleanliness programme-(Saint Gadgebaba Campaign) IQAC meeting Consumer protection day(N.S.S.activity) Soft skills training programme for students NSS special camp</p>
January-2018	<p>New year activity Tilgul distribution activity Staff meeting Guest lectures Annual Sports Savitribai Phule birth anniversary Swami Vivekananda birth anniversary Dept. meetings Dept. meetings with the students HOD meeting Adult education lectures</p>
February-2018	<p>Lectures of competitive examination centre Annual prize distribution and youth festival</p>

	University foundation day(N.S.S.activity) Chhatrapati Shivaji Maharaj jayanti Trekking camp(Gymkhana) Science day Educational tour
March-2018	TYBA one day workshop on Compulsory English Preliminary examination Guest lectures H.O.D. meeting ,non-teaching IQAC meeting International women day(N.S.S.activity) Annual examination Practical/oral exam Leadership empowerment programme for tribal students
April-2018	Examination committee meeting Staff meeting

Best Practice-1

1. Title of the Practice: Harishchandragad trekking camp for girls

- 2. Goals:**
- To create awareness about the fitness among the girls
 - To know different types of trekking skills
 - To understand difficulties and challenges of trekking

3. The Context:

The world is talking about woman empowerment. Girls should be treated equally in each and every field. This trekking camp was conducted at Harishchandragad to encourage the girl students to participate in such trekking and adventure camp. This camp for girls has motivated and prepared them for their next adventure journey even this camp has made them aware about the human relationship with nature.

4. Practice:

The department of Physical Education in the college took the initiative to undertake this trekking expedition .14 girl students in the college and 3 teachers participated in this trekking camp to Harishchandragad on 12 & 13 January 2018.The participants were spellbound to observe the beauty of Harishchandragad and its area which covered the part of Pune, Ahmednagar and Thane district. The girl participants were given the training of rock climbing. The participants started their journey early in the morning and reached Harishchandragad in the evening.

5. Evidence of success: The trekking camp of girls proved to be a great success as students come to know about the trekking challenges and possible remedial measures. All the participants reached Harishchandragad successfully. They also experienced the wild life. This camp helped the participants to know the flora and fauna found on Harishchandragad. This camp encouraged the participants as they climbed on of the highest picks in the Maharashtra

6. Problems encountered: The physical director informed the participants about some techniques while climbing the rocky patch. In spite of it, some participants found it difficult to cross the rocky patch and it created the problem in the team.

7. Resources required: This programme made the girl students aware about their physical problems. The participants found the need of a doctor and an expert trekker. Medical resources were required during the trekking camp.

Best Practice-2

1. Title of the Practice: Enrollment of students in the voters' list

2. Goals:

- To create awareness about the voter's list
- To know the rights of the voters
- To understand the role of voters and its relation with the national development.

3. The Context: The awareness among the voters is the healthy feature of democracy. The students are encouraged to join the voter's campaign. The role of youth is crucial in the elections. To create the awareness among the students about their rights and roles this voter's enrollment campaign was held.

4. Practice: The college has addressed a very basic and curial Issus of voter's enrollment by providing the facility of students' enrollment in the voter's list in the college. Most of the girls in the college come from rural area. They are encouraged to overcome social barriers by being the part of the voter's list to face the challenges in life.

5. Evidence of success: Form No 6 was filled by the students and 268 students were newly enrolled in the voters list. It made them aware about their right and value in the election process.

6. Problems encountered: Some students found it difficult to get the domicile certificate urgently.

7. Resources required: Some special government resources are required so that students can caste certificate, income certificate and domicile certificates urgently.