

# **IQAC Meeting (2018-19)**

## **Minutes**

The first meeting of IQAC was held on, February 28, 2019, in the principal's cabin at 3:00 pm. The following members were present for the meeting:

### **Present:**

Prin. Jadhav Indrajeet Bhaurao

Dr. Kale Vilas Nathuji (Management Member)

Mr. Morde Harshal Chandrakant (Industrialist)

Mr. Kale Ajitsheth Dattatray (Society Representative)

Prof. Pawar Bhagwat Manik

Prof. Dr. Jadhav Chhaya Dinesh

Prof. Dr. Theurkar Sagar Vasant

Prof. Doke Swapnil Dnyaneshwar

Prof. Umbare Kailas Gorakh (Librarian)

Mr. Phalke Dnyaneshwar (Alumni Representative)

Prof. Dr. Karandikar Vallabh Shankar (Co-ordinator)

### **Absent:**

Prof. Dr. Parkhe Gulabrao Gopala

Mr. Kale Ashok Genbhau (Office Superintendent)

### **Agenda of the Meeting:**

1. Understanding recommendations of NAAC peer team
2. Review of new guidelines of NAAC for the 4<sup>th</sup> cycle
3. Discussion on criterion allocation
4. Strategies to top alumni for funding
5. Website up-gradation
6. External academic and administrative audit

7. Discussion on maintenance system
8. Environmental audit and rain water harvesting
9. Future plan
10. Any other subject with the permission of the chairperson

## **Minutes of the Meeting:**

1. The coordinator of IQAC Prof. Dr. Karandikar V.S. highlighted the recommendations of the NAAC peer team along with strengths, weaknesses, opportunities and challenges.
2. The new guidelines for the 4<sup>th</sup> cycle were focused by the IQAC coordinator with the help of the power point presentation. It helped the IQAC members to know the possible changes while facing the 4<sup>th</sup> cycle of NAAC.
3. The criteria allocation was finalised by the IQAC members .It was decided that the criterion chairman and the members of the respective criterion will work together to finalise their respective criterion.
4. The members of IQAC agreed to tap alumni for funding. The management member Dr. Kale Vilas Nathuji suggested that teachers should collect the year wise data of alumni. The society representative Mr. Kale Ajithsheth Dattatray advised that one lady teacher and one gent's teacher should take the initiative to support the existing alumni association.
5. The issue of website up-gradation was discussed in the meeting. Prof. Doke Swapnil Dnyaneshwar was informed to look into the matter.
6. The IQAC coordinator informed that academic administrative audit is expected to be done. The chairperson Prin.Dr.I.B.Jadhav also agreed and suggested that we can take help of academic peers for academic administrative audit of our college.

7. All the members discussed on the importance of the maintenance system. The members agreed that the maintenance mechanism should be strengthened.
8. The IQAC coordinator informed the members that environmental audit and rainwater harvesting is necessary for good scoring in the 4<sup>th</sup> cycle of NAAC.
9. The IQAC coordinator highlighted in the meeting that future planning should be done for the effective implementation of activities.
10. With the permission of the chairperson, the discussion on the skill development took place. Mr. Morde Harshal Chandrakant pointed out that students should be trained with the help of short term courses. He instructed the vice-principal and head of the commerce faculty, Prof Pawar sir to take the initiative to conduct some short term courses on GST/Tally/Accounting etc. Mr. Harshal Morde and Aluni representative Mr. Dnyaneshwar Plalke assured the IQAC members that they will help to prepare the syllabus of short term courses for commerce students. The IQAC members agreed that some modules should be prepared for conducting useful activities to help the students learn and master some life skills.  
The meeting ended with vote of thanks by the vice-principal Prof. Pawar B.M.