



YEARLY STATUS REPORT - 2020-2021

| Part A | |
|--|---|
| Data of the Institution | |
| 1.Name of the Institution | Ambegaon Taluka Vidya Vikas Mandal's B. D. Kale Mahavidyalaya Ghodegaon |
| • Name of the Head of the institution | Dr. Indrajit Bhaurao Jadhav |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 02133244282 |
| • Mobile no | 9423532677 |
| • Registered e-mail | bdkcollege_ghodegaon@rediffmail.com |
| • Alternate e-mail | cskjagtap@gmail.com |
| • Address | A/P-ghodegaon Tal-Ambegaon Dist-Pune |
| • City/Town | Ghodegaon |
| • State/UT | Maharashtra |
| • Pin Code | 412408 |
| 2.Institutional status | |
| • Affiliated /Constituent | Affiliated College |
| • Type of Institution | Co-education |
| • Location | Rural |

| | |
|--|---|
| • Financial Status | Grants-in aid |
| • Name of the Affiliating University | Savitribai Phule Pune University Pune |
| • Name of the IQAC Coordinator | Somnath Kisan Jagtap |
| • Phone No. | 9527375267 |
| • Alternate phone No. | 9689902870 |
| • Mobile | 9527375267 |
| • IQAC e-mail address | cskjagtap@gmail.com |
| • Alternate Email address | cskjagtap@rediffmail.com |
| 3.Website address (Web link of the AQAR (Previous Academic Year)) | https://www.bdkalecollege.in/zel_admin/uploads/pdf/20220323095656.pdf |
| 4.Whether Academic Calendar prepared during the year? | Yes |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://www.bdkalecollege.in/pdf/academic_calendar_2020-2021.pdf |

5.Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---------|-------|------|-----------------------|---------------|-------------|
| Cycle 1 | B | Nil | 2004 | 16/02/2004 | 15/02/2009 |
| Cycle 2 | B | 2.73 | 2011 | 30/11/2011 | 29/11/2016 |
| Cycle 3 | B+ | 2.53 | 2018 | 16/08/2018 | 15/08/2023 |

6.Date of Establishment of IQAC 07/01/2004

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--|----------------|------------------------------|-----------------------------|--------|
| B.D.Kale Mahavidyalaya, Ghodegaon | Open Gymnasium | District Sports Office, Pune | 2021 | 500000 |
| 8. Whether composition of IQAC as per latest NAAC guidelines | | Yes | | |
| <ul style="list-style-type: none"> Upload latest notification of formation of IQAC | | View File | | |
| 9.No. of IQAC meetings held during the year | | 02 | | |
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | | No | | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | | No File Uploaded | | |
| 10. Whether IQAC received funding from any of the funding agency to support its activities during the year? | | No | | |
| <ul style="list-style-type: none"> If yes, mention the amount | | | | |
| 11. Significant contributions made by IQAC during the current year (maximum five bullets) | | | | |
| Providing training to faculty concerning the use of various online conference platforms. | | | | |
| Strengthen ICT infrastructure in order make online teaching effective. | | | | |
| Encouraging faculty to participate in Swayam and NPTEL courses | | | | |
| International linkage developed with Fukuoka University, Japan. | | | | |
| Providing training to faculty concerning the use of various online conference platforms for teaching. | | | | |
| 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | | | | |

| Plan of Action | Achievements/Outcomes |
|--|---|
| <p>IQAC planned to increase the sports infrastructure through open gym for students and staff.</p> | <p>An open gymnasium has been made available with the funding of the District Sports Department. It has made the campus lively and energetic.</p> |
| <p>As the Covid-19 pandemic made the college functioning online, it has been decided to make technological infrastructure available for teaching online.</p> | <p>Classrooms have been equipped with computer technology so that teachers can teach online with ease and reach students without any technological glitch.</p> |
| <p>Encourage the faculty to participate in webinars as offline seminars and conferences a distant reality due to the Covid-19 pandemic</p> | <p>The faculty participated in various webinars and faculty development programmes to update themselves academically</p> |
| <p>To continue linkage with international faculty</p> | <p>In order to continue international linkages with international faculty Internal Quality Assurance Cell and the Department of English in the college jointly organized an Intercollegiate Interactive Session with Ms. Saoko Funada, Lecturer in English Fukuoka University Japan. In this programme, students from other colleges also took active part.</p> |
| <p>To organize Webinars in stead of seminars and conferences due to the Covid-19 Pandemic</p> | <p>Department of Marathi and Internal Quality Assurance Cell jointly organized a webinar on Restructuring SYBA Curriculum by Savitribai Phule Pune University. Department of History, Department of Geography and Department Political Science also organized webinars successfully.</p> |
| <p>To Encourage the faculty of the college to appear for Swayam and NPTEL Courses</p> | <p>Some of the Faculty competed Swayam and NPTEL Courses and encouraged others to enrol for</p> |

| | the similar courses. | | | | |
|---|----------------------|------|--------------------|--------------|------------|
| 13.Whether the AQAR was placed before statutory body? | No | | | | |
| <ul style="list-style-type: none"> Name of the statutory body | | | | | |
| <table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>IQAC Meeting</td> <td>07/06/2021</td> </tr> </tbody> </table> | | Name | Date of meeting(s) | IQAC Meeting | 07/06/2021 |
| Name | Date of meeting(s) | | | | |
| IQAC Meeting | 07/06/2021 | | | | |
| 14.Whether institutional data submitted to AISHE | | | | | |
| <table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020-21</td> <td>09/02/2022</td> </tr> </tbody> </table> | | Year | Date of Submission | 2020-21 | 09/02/2022 |
| Year | Date of Submission | | | | |
| 2020-21 | 09/02/2022 | | | | |
| 15.Multidisciplinary / interdisciplinary | | | | | |
| <p>The college is a liberal Arts and Commerce College which also offers courses in Mathematics, Computer Science, Elementary Education and Vocational Studies. We follow the academic curriculum prescribed by the University of Delhi, students are encouraged to opt for papers in the form of Generic Electives, Ability Enhancement Courses and Skill Enhancement Courses from other departments of the College. With the NEP ushering in from the Academic year 2022-23 we look forward to further breaking down the silos of disciplines to inculcate holistic education for our students to make them better prepared for real life Challenges which are seldom met by unidimensional solutions.</p> | | | | | |
| 16.Academic bank of credits (ABC): | | | | | |
| <p>With the implementation of the NEP 2020 in the college, it will be mandatory for all students of the Savitribai Phule Pune University Pune to register for the Academic Bank of Credits. This will enable student mobility across higher education institutions in India and will also enable a seamless integration of skills and experiences into a Credit based system. The college has sensitised the students about the Academic Bank of Credits by the Examination Committee. They are also provided with links to register their names in the Academic Bank of Credits.</p> | | | | | |
| 17.Skill development: | | | | | |
| <p>With the changing needs in the workforce, academic institutions are required to train and equip students with the current needs of job</p> | | | | | |

markets. Skill Development is an inseparable component of education in the 21st century. In order to make the students ready for the job market and build their core competencies to face real-life challenges they must have the required knowledge, skills, and abilities both professionally and life skills. The College continuously strives to create a skilling ecosystem through workshops, talks, interactive sessions, Add-on/Certificate Courses, etc. The institution is in talks with prominent organisations that work in the domain of skilling the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Students are also encouraged to participate and represent the college in events of such nature that enhance integration of Indian Knowledge systems organised by other colleges and institutions. The college has the Department of Marathi which promotes the use of Marathi language in daily usages. It also organizes events like Marathi Bhasha Din (Day) in which renowned Marathi speaker/writer from the vicinity is invited for the interaction between the speaker and students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

From the year 2019 onwards the Savitribai Phule Pune University Pune introduced the Learning Outcome based Curriculum Framework (LOCF) which focuses on defining the goals and objectives of every course being offered to the students. Prior to the Course being offered, the students are given an orientation on the course details, the tentative lesson plan and course content/layout . With numerous choices being available to students in the CBCS it becomes vital to lay out the objectives of the course and what the student is going to learn by the end of this course, this enables the student to make informed career choices by selecting the courses which are aligned to the students' career objectives.

20.Distance education/online education:

The pandemic has increased awareness and reach of Online education. The Faculty of the College are also involved in creating E-Content, which can be accessed not just by our own students but also globally. CEC and IGNOU provide the requisite infrastructure for the same. Faculty lectures are available through Youtube for the benefit of students worldwide. The College library also subscribes to INFLIBNET which provides unparalleled access to innumerable resources at the click of a button. Textbooks, reference books, research journals, and a lot of supplementary reading materials can be accessed very easily.

Extended Profile

| 1.Programme | |
|--|---------------------------|
| 1.1 | 289 |
| Number of courses offered by the institution across all programs during the year | |
| File Description | Documents |
| Data Template | View File |
| 2.Student | |
| 2.1 | 930 |
| Number of students during the year | |
| File Description | Documents |
| Institutional Data in Prescribed Format | View File |
| 2.2 | 516 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |
| File Description | Documents |
| Data Template | View File |
| 2.3 | 226 |
| Number of outgoing/ final year students during the year | |
| File Description | Documents |
| Data Template | View File |
| 3.Academic | |
| 3.1 | 27 |
| Number of full time teachers during the year | |
| File Description | Documents |
| Data Template | No File Uploaded |

| | |
|--|----|
| 3.2 | 27 |
| Number of sanctioned posts during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

4.Institution

| | |
|---|-----------|
| 4.1 | 18 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 219.78084 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 87 |
| Total number of computers on campus for academic purposes | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Every year, the Principal, IQAC and HODs prepare an academic calendar and handbook reflecting the schedule of curriculum delivery. The curriculum is delivered recently through online demonstration, projects, assignments, seminars, guest lectures, workshops, field visits, etc. Importance is given to the use of ICT tools like PPTs, animations, videos, e-books, etc. Effectiveness of the curriculum delivery is also judged through internal evaluation in Unit tests, assignments and preliminary examinations prior to the University examinations. A curriculum is planned as per teaching plan prepared by teachers, and its delivery is recorded in the Daily Notes Diary of every faculty, reviewed by the HOD and Principal periodically. Attendance record also helps in internal assessment.

The Principal, mentors and faculty members informally meet the parents/guardians of students to discuss matters related to overall progress of the students wherever necessary.

The Principal obtains feedback from students, parents and alumni

which is analysed and necessary action taken wherever possible.

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared taking into consideration the declared calendar of the affiliating university. This helps the institution to adhere to the schedule of the calendar effectively. The schedule of two unit tests Unit tests within the semester and Preliminary examination at its end is clearly mentioned in the Calendar for conduct of Continuous Internal Evaluation. Provision is also made during the planning the academic calendar for conduct of co-curricular activities such as inauguration of subject associations, guest lectures and field visits and for extracurricular activities such as extension activities, sports, exhibitions and annual gathering. Teaching plan and its execution through daily notes help the Principal and Heads of Departments to keep check and ensure that the schedule of curriculum delivery is being followed as per the calendar.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://www.bdkalecollege.in/pdf/academic_calendar_2020-2021.pdf |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

C. Any 2 of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

06

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution has been working hard to make sure that Professional Ethics, Gender, Human Values, Environment and Sustainability into Curriculum. Professional Ethics are followed by all the stake holders in the institution. Code of Conduct for students especially is made available to students through Admission Process and a Booklet that gives information about how students should carry out themselves on the campus.

Women students are sensitized about the gender equality through National Service Scheme and Student Welfare Department of the college. Especially Nirbhay Kanya Abhiyan, a programme to sensitize gender issues, is organized every year.

Human Values are projected through various activities like the celebration of World Human Rights Day and many other days of international significance which preserve human values through the celebration of such activities.

The Institution has also been also organizing Tree Plantation Programmes and promoting Green Energy by installing Solar Project at the college.

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

114

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni**

D. Any 1 of the above

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://docs.google.com/forms/d/1E9w6N-IN2K9v2QCyaDaPNUuQALXPMnCK6FzkCPN8BaU/edit#responses |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | No File Uploaded |
| Any additional information | No File Uploaded |

| | |
|---|--|
| 1.4.2 - Feedback process of the Institution may be classified as follows | B. Feedback collected, analyzed and action has been taken |
|---|--|

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | No File Uploaded |
| URL for feedback report | https://www.bdkalecollege.in/zel_admin/uploads/pdf/20220331103623.pdf |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

930

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

516

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advanced and Slow Learners are provided the following facilities by the college.

Special Programmes for Advanced Learners

- Advanced learners are encouraged to make poster and PPT presentations.
- Student seminars and symposiums are regularly organized.
- Advanced learners are motivated to take part in inter-collegiate competitions
- They are given e-links of MOOCs on SWAYAM, NPTEL, NDL, Spoken Tutorial portals for listening to lectures on advanced topics.
- Advanced learners are informed about competitive exams and career pathways.
- They are advised to go through standard reference books in the library.
- They are encouraged to write model answers based on the University question paper.

Special Programmes for Weak Learners

- Remedial classes/ difficulty sessions/ extra and special classes are taken regularly.
- Detailed feedback is given to weak learners on their performance in unit tests, semester exams/ university practicals.
- Peer teaching is employed by having advanced learners teach a few topics assigned for the benefit of weak learners.
- Students are taught test taking strategies.
- Teachers help slow learners by administering Unit tests and assignments periodically.

Advanced learners are given opportunity to represent the institution as anchors for various online programmes.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 930 | 27 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Project-based learning, seminars, quiz, experiential learning are integral part of the learning in all courses. Experiential learning, participative learning, and problem-solving methodologies routinely engaged in the college. Lab sessions and practicals in all science departments promote the student to understand conceptual learning at ease.

However, in the academic year 2020-21, during the covid-19 pandemic, studnets were engaged online. It has brought some limitations in making learning experience participative but the college attempted to overcome the problem by maintaing contacts through Whatsapp groups and zoom application which proved to be a fruitful attempt to make the learning process more participative. Even teachers remained in contact with students before the examination so that students won't face difficulties in appearing for the university online examinations. The class teachers have played important roles in maintaining contacts with students when the college was functioning online due to Covid-19 pandemic. Class teachers made whatsapp groups of the students of their respective classes and shared information about examination. The learning experience is upgraded by extensive use of ICT tools- PPTs, LCD, especially consequent to the COVID-19 pandemic and evaluated through mock tests, quiz, and online testing.

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has prioritized use of ICT in teaching -learning. Preparation of e-resources in various subjects in the form of PPTs, digital material, and top resource links . The college has created a repository of knowledge, available to students in the departments. The Network Resource Center in the central library is made available to students so that they can have access to internet facility which is used to access data of their respective subjects. Staff rooms and the central library have networked internet connections. Classes, seminars, guest lectures, etc. using LCD projectors are conducted in Marathi Department, English Department, BCA Laboratories and in classes equipped with LCD.

Faculty are enriched through training workshops on digital tools, online portals such as National Digital Library, SWAYAM, etc. and access to N-LIST consortia subscription, which facilitates teaching-learning. Use of ICT by incorporating audio-visual material makes lessons visually interesting, positively impacting both the learning outcomes of students and their attendance. During the Covid-19 pandemic, all the teachers had to shift from off-line to online teaching and this experience made them more techno-friendly. They used applications like Zoom and Google Meet to conduct classes.

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| Mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

337

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a well-structured, transparent and robust mechanism for Continuous Internal Evaluation (CIE) of students. The schedule of internal examinations is conveyed through the Academic calendar. The process of internal assessment mechanism includes formative and summative modes. Formative assessment is done according to a graded metric based on: Attendance, Two Unit Tests per Semester, Assignments and projects.

The college has appointed college examination officer as per the university guidelines. The institute has faculty-wise internal examination committees which are actively involved in CIE process. For the Continuous Internal Evaluation (CIE), the college conducts four unit tests, two mid-term examinations, term end examinations, departmental seminars, project works, practical examinations, home assignments etc. However, during the academic year 2020-21, due to Covid -19 pandemic the institution conducted all these internal examinations via online mode. Examination department takes care to inform students regarding examination pattern, schedule and regulations laid down by the university through WhatsApp & Telegram group. The internal examination schedule is circulated among the teachers and the same is communicated to the students on the central notice board and also in the respective classrooms. If needed supplementary or Re- examinations are conducted for the absent students as per the university guidelines.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College, for fair, equal and impartial treatment of all students in all spheres of work, including assessment and evaluation has a dedicated the Examination Cell for redressal of all grievances, related to examination. The Cell, on receiving a complaint, resolves the issue as early as possible. Valuation at College level begins on the day of the test itself and trasperancy has been maintained in assessing the perfromacne of students as assessment is done impartially. Due to the open and transparent system, there have been no examination related grievances till date. After the outbreak of the COVID-19 pandemic, assessment methods have seen a drastic change from the regular pen and paper method to the online mode. Whereas the College conducts assessment using mostly Google Forms, and conducts examinations of students having backlog in the University, the University itself has devised its own software for conduct of Semester Examinations. The University invites a written list of students who face technical difficulties such as login, from the College, and students whose difficulties are validated are given a re-examination by the University.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution has prepared Programme Outcomes for MA, MCom, BA. BCom,B.Sc and BBACAProgrammes.They have been finalised as per inputs from NAAC and deliberation by various HODs and uploaded on the institutional website.

The college proactively engages with the formulation and dissemination of learnig outcomes, beginning with departmental holding meetings to draw up teaching plans to optimally achieve Programme Outcomes and Course Outcomes. With changes/revisions in existing syllabi, HODs and teachers chalk out teaching strategies and evaluation methods in alignment with these outcomes.

Teachers spell out the learning outcomes in the classroom at the beginning of each semester and session. Thus, students are made

aware of course/programme expectations at the very commencement of the teaching-learning process. The Student Satisfaction Survey (SSS) is also another instrument by way of which the college takes feedback on the extent of student attainment of learning outcomes. Thus college employs multiple channels to make students and teachers aware of learning outcomes of courses and programmes.

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |
| Upload COs for all Programmes (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program and Course outcomes, as evinced by NAAC have been designed for students and other stakeholders. They aim at making the students ready and equipped with knowledge and skill sets, required for future. Evaluation of outcomes serves the institution as an effective tool for introspection and improvement. Outcomes have been uploaded on the College website. The students are made aware of these during the Orientation Programs for the new students as well as at the beginning of every semester. Students are guided with required mentoring so they achieve the desired outcomes. Evaluation of the stated outcomes is carried out using multiple assessment methodologies. It is carried out regularly during routine teaching, and periodically through internal assessment and finally through evaluating the University results of the outgoing students. The result of the programme and course outcomes is also obtained from personal feedback from students. Although placements have been affected adversely in 2020-21 due to the COVID-19 pandemic conditions, results have seen an appreciable increase pointing towards, significant achievement of the outcomes.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

226

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.bdkalecollege.in/zel_admin/uploads/pdf/20220331103623.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge.

The initiatives taken are as follows:

1. There is a research committee at college level for making policy related to research and innovation.

2.The central library provides facilities for creation of knowledge and research support through reference books, research journals, encyclopedia, reading room, OPAC system, Digital library- inflibnet, delnet, plagiarism software support.

3.There are spacious laboratories, computers, internet and all other

ICT facilities available for all the departments of Arts, Science and Commerce for creation and transfer of knowledge

4.For developing Innovative approach and scientific temperament amongst students following events and programmes are conducted at departmental level under which subject oriented several competitions, quizzes, Poster presentation, exhibition andworkshops conducted.

5.Books exhibition held every year by Central Library of College for inculcating reading habits. (due to Pandemic last year not conducted)

6.Eminent industrial experts, scientists, Research scholars, Social entrepreneurs visit the campus and share their innovative ideas.

7.Students are encouraged to participate in various curricular, co-curricular and extra-curricular activities, organized by the college and other educational institutions in the vicinity.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

04

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

| File Description | Documents |
|--|---------------------------|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | No File Uploaded |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

20

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

01

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has organized various extension activities to sensitise students and community. In this academic year, following extension activities have been organized

1. Tree Plantation Programme was carried out by the college in the collaboration of the Forest Department, the State of Maharashtra on 12 July 2020T
2. International Yoga Day has been celebrated on 21 June 2021 as per the guidelines of Savitribai Phule Pune University and the Government of India.
3. National Service Scheme Day has been organized with Covid-19 precautions, suggested by the government agencies and Savitribai Phule Pune University Pune.
4. International Women's Day has been organized on)8 March 2021 by National Service Scheme in the college in order to sensitise students about the Gender Issues.
5. Road Safety Programme has been organized by the college in the collaboration of Police Station Ghodegaon. It has been carried out on 17 February 2021.
6. Voters' Awareness Programme has been organized by National Cadet Corps (NCC). The programme was carried out 25 January 2021 in order to strengthen the democratic values and constitutional rights of citizens as voters.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

06

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

245

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

| File Description | Documents |
|--|---------------------------|
| e-copies of related Document | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The total number of classrooms in the college is 18. Because of the variation in seating capacities of the classes those can be used differently as per the requirement of the class as well as during the examination time depending upon the blocks and the strength of

the students in the examinations. For the undergraduate course the strength of students is pyramidal with more students in the first year which goes on decreasing till the last year of specializations. The classrooms with different strengths are very much useful for this type of academic system

All the Laboratories are designed as per the need of the subject and to make the working more effective. They are spacious, having sufficient space between the working tables so as to provide a safe working environment. Fire extinguishers, first aid boxes and other safety aid are kept at easily accessible points.

College has a 87computers -desktops and laptops and related accessories for teaching as well as for practical purposes. Basic as well as advanced softwares which are used in BBA (CA) Laboratories.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Every year, the college makes a temporary cultural platform to organize the Youth Festival. Students are provided with temporary arrangements for the practice of cultural activities. For the participation in the cultural activities, students are provided financial assistance like the cost of drapery and travelling expences. Every year, Annual Cultural Programme, The Youth Festival, is organized but due to the Covid-19 pandemic, it has not been organized. as per the guidelines of The State Government and Savitribai Phule Pune University, Pune.

The college has separate gymnasiums for men and women. It is equipped with exercise materials which are used regularly by students and faculty. The college also has Kabbadi and volleyball grounds which are maintained and used for practice and competition purposes. Available sports infrastructure is optimally used for physical education lectures and practice, inter class and Inter College competitions by students and staff members. Along with the above-mentioned facilities, the college also has athletics ground where Disc-Throw, Javelin-throw and other athletics like Jaw Round games are played by the students of the college.

| File Description | Documents |
|---------------------------------------|-------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

07

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is using Libreria software for Library automation which is designed and developed by Maharashtra Knowledge Corporation

Limited (MKCL) Pune Maharashtra India. MKCL is an ISO 9001-2015 certified company. Libreria software Version 2.0.3715.28728 Libreria can be best viewed in 1024 * 768 resolution and required version of internet explorer is Edge, Firefox 11.0 and above. The library management Software consists of modules such as masters, Book management, Barcode facilities, OPAC, Reports, circulation, etc .

Library fulfils the need of researchers, student, and teachers. Center Library website has been developed by the college. It provides information relevant to academics. The Central Library is having the membership (INFLIBET) National Library and Information Services Infrastructure for Scholarly The N-List provides access to 6000+ E-Journal and 199500 E-Books . <https://nlist.inflibnet.ac.in/> The library uses Publisher's catalogues, bookseller's subject bibliography for the selection of books. We collect the demands from students and staff members. This suggestion places before the library Advisory Committee. As per the committee decision, we are trying to solve difficulties, faced by students and staff. The library purchases the books form the booksellers and publishers.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.94390

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

07

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has upgraded its IT facilities including Wi-Fi frequently as per the needs.All the departments have computers for day-to-day use for the faculty. For effective and smooth teaching learning process college has seven classrooms equipped with LCD projectors.

All the departments are connected with 20Mbps bandwidth. The teaching and learning process is enhanced through including ICT tools, Video lectures and e-resources. The students, teachers and non-teaching staff are also encouraged to use various softwares such as Vriddhi andTally ERP9.Every year anti-virus softwares are installed in the computer system for cyber security and threat purposes.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

87

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.11385

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

HODs and other in-charges request for required Maintenance work to be done to the Principal. Principal then presents the proposal before the college management, who takes the final decision on priority basis. Principal assigns the work to the concerned personnel. Regular maintenance work in the college takes place immediately, while longer projects are executed during vacation. Physical Education department maintains the sports facilities and equipment in the college.

Stock checking is carried out annually, and stock books are maintained by the different departments.

Library provides reprogaphy facility.. Weeding of old books, binding, pest control and other maintenance measures are undertaken periodically. Personnel is hired on daily wage basis to maintain cleanliness and upkeep of physical infrastructure.

The maintenance of electrical items is voluntarily carried out by competent non-teaching staff of the respective departments. Any major repair work is carried out by professionals from outside the college.

Coordinated effort of Management, Principal and the College staff on the various committees for academic and administrative planning has resulted in enhancement and strengthening of infrastructure for excellent academics, research, co and extracurricular activities.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

465

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

02

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

C. 2 of the above

| File Description | Documents |
|---|---------------------------|
| Link to Institutional website | Nil |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

55

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

55

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

| File Description | Documents |
|--|---------------------------|
| Self-attested list of students placed | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

69

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students perform a proactive role during Inter Collegiate Events and Competitions related to Sports, Academics, Co-Curricular and Extra-Curricular activities such as Annual Sports Day, Annual Prize

Distribution Program, Cultural activities and Competitions, Annual NSS Winter Camp, and NCC Camps organized in the College.

Besides this, Students take initiatives to assist faculty members in coordinating and volunteering in several college level as well as departmental activities. Students Representative has been included in the editorial board of Yuvatarang, an yearly college magazine. Students are sent to participate in various curricular, co-curricular and extra-curricular activities organized by neighbouring institutions and colleges. They are also sent to participate in a cultural event Bhimashankar Trophy (Karandak) but this year due to Covid-19, the said cultural event was not organized as the guidelines of Savitribai Phule Pune University and government agencies.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

1. The College has a registered Alumni Association which has been contributing to the development of the college in respect of academic as well as extension activities.
2. Suggestions given by the alumni are considered for overall improvement of the institute.
3. The Alumni provide feedback on their abilities gained during their course and provide valuable recommendations for improvements.
4. The alumni were also involved in defining our Vision and Mission.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

| | |
|---|----------------------|
| 5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs |
|---|----------------------|

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

To provide Qualitative Education for the youth through Modern Technology for their over all development.

Mission

Our mission statement aims at trying to uplift the downtrodden, backward, tribal and weaker sections of Ambegaon Taluka through Higher Education. To empower the students by educating them social, political, economical and cultural awareness, is our collective

aim.The mission of our institute is translating vision into actions through-

1. Inculcating innovative teaching and learning pedagogy for better understanding.
2. Imparting educational advancements and value education in addition to the present syllabus
3. Cultivating young minds and stimulating critical thinking process of the students
4. Imbibing the scientific temperament
5. Character building of the students
6. Embracing the diversity of the students and generating equal opportunities for all categories of students
7. Skill development of the students
8. Inculcating social responsibilities and cultural consciousness in students
9. Mass educating the stakeholders
10. Training faculty members for recent advancements and using innovative methods of teaching
11. Enhancing the leadership qualities of the teachers as well as students
12. Demonstrating the ethical principles in teaching 13.
Collaborating the other institutes/ organizations

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.bdkalecollege.in/ |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Since the establishment, the institute has adopted the policy of decentralization for the smooth conduct of management and functioning of the college activities. The college works under the guidance of parent institute. The Sanstha provides the complete freedom and at the same time shoulder responsibilities on the local community and staff of the college. The action plans are made jointly by the leadership team that includes the top management, the Principal, the Vice-Principals, IQAC members and heads of the departments.

Inputs are accepted from the faculty members and students. IQAC formulates and constitutes the various committees for the management of academic and administrative work. These are chaired by faculty members and supported by a team of other teaching, non-teaching staff and students. Leadership qualities are groomed at various levels i.e. at faculty level, non-teaching staff level and student level. The departments are given operational autonomy to conduct curricular and co-curricular activities. The institution also believes and endorse team work and promotes participative management for decision making and implementation of plans and policies. The CDC has been established for providing the guidance and suggestions to improve quality of education.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.bdkalecollege.in/index.php |
| Upload any additional information | No File Uploaded |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has a well-structured mechanism for deploying the institutional strategies effectively. The honorable trustees of the institution and the members of the college development committee decide the policies of the college. They try to provide maximum facilities for the development of the students, staff, and the college. The IQAC plays a very crucial role in finalizing various activities, programs, and schemes in the college. The college has a robust system for implementing activities in the college. The principal, faculty coordinator, HODs, class teachers, and the teaching and non-teaching staff work together and shoulder their responsibilities.

In the academic year 2020-2021, the institution has decided to use ICT to meet the needs of the students during the corona pandemic. As per the decision, the principal of the college, IQAC coordinator, HODs, class teachers, and the teaching staff has taken the efforts for e-content creation. Many teachers who were not tech-savvy, learned ICT techniques and mastered many programs. Many teachers created e-content and forwarded it to the students of respective classes through what's app groups.

| File Description | Documents |
|--|------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is operational and effective. The College Development Committee has been given all the rights by the management to decide and plan activities to meet the future requirements. The IQAC guides the teaching and non-teaching staff for the better implementation of the activities.

The principal of the college, faculty coordinators, HODs, class teachers, and subject teachers work together strategically for better results. The office superintendent along with the accountant and senior clerk follow the administrative setup.

The college allocates different committees to the teaching and non-teaching staff in the first meeting of the academic year. All the staff shoulder their responsibility effectively and complete the work assigned to them. Every year committee allotment is done and the interest of the teachers is taken into consideration while allocating them to a particular committee. The functioning of the committee is supervised regularly. The official record is always kept updated.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | https://www.bdkalecollege.in/administration.php |
| Upload any additional information | No File Uploaded |

| | |
|---|---------------------|
| 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | A. All of the above |
|---|---------------------|

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning)Document | No File Uploaded |
| Screen shots of user inter faces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff .The teaching staff is granted duty leave to participate in various programmes such as orientation Programme, refresher, short term, FDP, etc. Teaching and nonteaching staff is granted different types of leaves such as casual leave, medical leave, special casual leave etc. as per the rules of the state government and university. The college has a staff Welfare Committee which conducts activities for the staff. In the academic year 2020-2021 the following activities were conducted by the staff welfare committee:

1. A special lecture by IQAC coordinator Prof.Somnath Jagtap was conducted on 23/01/2021 on 'NAAC Based Activities'
- 2.The bank manager Mr.Rakesh Kumar was invited in the college on

10/03/2021 for the guidance of 'Investment Schemes'

3.The college librarian Mr.Kailas Umbare was invited by Staff Welfare Committee on 16/08/2021 to guide the teaching staff regarding use of N-List programme and digital library.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

08

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | No File Uploaded |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute follows the Performance Based Assessment System [PBAS] developed by UGC. The Academic Performance Indicator [API] format developed by the university is followed. IQAC handles the entire process of the appraisal system of staff with a well-defined procedure for collection, evaluation and maintenance. The permanent faculty members submit the final API forms through the Head to

the IQAC.

Following are the criteria used for assessment of the faculty members by the Head of Department:

1. Teaching and Learning
2. Co-curricular activities
3. Research contribution
4. Extension activities

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institute maintains finance and accounts systematically. Management takes periodic review of the financial position of the organization. The college conducts internal and external financial audits regularly. The college has a three-tier financial audit system as follows:

1. **Internal Audit:** It is conducted by the audit department of the parent institute once a year. All the accounts are checked and verified.

2. **External Audit:** External audit is conducted after the end of the accounting period. Audit reports and audited statements of accounts are submitted to the parent institute. Further, parent institute sends this report to the college for compliances. This report is then discussed in the College Development Committee and compliances are communicated to the Governing Council of parent institute via the principal.

Annual salary and non-salary audit are carried out by Joint Director while verified and approved by Senior Auditor of Higher Education, Pune. Their compliance report is also completed by the college.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college takes into consideration the needs of funding of the departments and committees for the effective implementation of the activities and programmes. The need for the required funding is considered in the CDC meeting and funds are availed and utilized as per the decision taken in the CDC meeting. The management also tries to mobilize funds by making the possible resources available with the help of various agencies and organizations. The institution tries to make the funds available from University Grant's Commission, Savitribai Phule Pune University, District Sports department, Zillha Parishad, MP & MLA funds, The Management also tries to avail the financial assistance from different NGOS such as .Siddhivinayak trust Mumbai,.Friend forever,Friend for children, Shantai education Sanstha Mumbai Khivansara family Ghodegaon, Maratha fruit vendor trust Mumbai, Alumni of B. D. Kale college and B.D Kale foundation and Alumni.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has strived to promote the research culture among the faculty members and students. The IQAC has initiated the processes of inculcating research aptitude in the faculty members and students by encouraging them to actively participate in the various seminars, conferences and workshops. Various webinars, conferences, workshops have been organized by the various departments under the guidance of IQAC.

The IQAC encourages the faculty to publish the research papers in national and international UGC referred and peer reviewed journals. As the outcome of the policy the faculty have published numerous research articles in national, international and UGC referred journals.

Faculty members are also encouraged to participate in research related activities by providing them with duty leave, registration fee and T.A. The IQAC also encourages the faculty to write and publish their own books. Some faculty members have published books on various subjects and language. The institute gives free access to the faculty to complete their research projects in college library. To create the research climate among the students as per the norms of university project works of students has been undertaken in the college.

| File Description | Documents |
|---------------------------------------|---------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College has its own mechanism to review the outcome of the teaching-learning process. The college and IQAC conduct general meetings faculty wise to review the activities and programmes conducted by the respective department or committee. The feedback is also initiated and recorded to know the various opinions of different stakeholders for the effective implementation of the teaching and learning. The learning outcome of the students is measured through class tests, assignments, seminars, projects and finally through the examination. The university result was prepared class-wise separately and highlighted for the students which helps them to review the condition of the class and the department.

To meet the challenges caused due to covid pandemic, the college and all the departments have provided maximum ICT facilities to the students. The students have been given enough exposure by the departments and faculties in the college to enhance their understanding of ICT. The demonstration of different apps and digital platforms has been given by all the departments in the college. Google quiz format has been used by almost all the departments to know the responses of the students and marks. It has helped to know and record the academic growth of the students.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

| File Description | Documents |
|--|---------------------------|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Samarth Bharat Abhiyan Quiz was organized in 27/10/2020 in which 29 women students participated. The Quiz was organized in order to sensitise students about the role of women in the Development of India.

2. International Women's Day has been organized on 08/03/2021 in order to highlight the role of women have played to shape the world. On this occasion, women students were informed about the great women the world has produced in various fields.

3. My Family and My Responsibility, an initiative of the State of Maharashtra, has been carried out on 24/09/2021 to introduce the role of students in keeping them family safe during the Covid-19 Pandemic. women students were focused in this programme along with men students so that gender equity can be maintained.

| File Description | Documents |
|--|--|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Common Room, Vending Machine of Sanitary Pads, |

7.1.2 - The Institution has facilities for

C. Any 2 of the above

alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Awareness about waste pollution and difficulties in disposal is spread among students through talks on environment conservation and they are encouraged to create least waste, and properly dispose it.

The common solid waste is leaf litter, which is allowed to decompose in place to enrich the soil quality. Other regular anthropogenic solid waste is collected in dust bins placed at strategic locations, brought together and taken away periodically by the waste collection agency of the municipal body.

Other solid waste is collected at the semester end and sold to scrap vendors, adding to revenue.

Wash rooms wastes are directed to a septic tank while effluents from laboratories are directed into separate underground tanks and prevented from escaping into the environment.

Sanitary napkins are disposed of by an incinerator in the Girls' Common Room, and no other biomedical waste is generated.

E-waste is sold periodically if not usable or repairable and depending on its quantity, to scrap dealers who deal especially in e-waste, for safe recycling.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | View File |

| | |
|--|------------------------------|
| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | D. Any 1 of the above |
|--|------------------------------|

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

| | |
|--|------------------------------|
| 7.1.5 - Green campus initiatives include | |
| 7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping | C. Any 2 of the above |

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | No File Uploaded |

| | |
|---|-----------------------------|
| 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution | |
| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the | E. None of the above |

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

| File Description | Documents |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The admission process of the college is transparent and all-

inclusive. The government reservation policy for admission is strictly followed and admission is given to the students belonging to the different strata of the society. The college conducts different activities for the holistic development of the students irrespective of class, caste, religion, and gender. The college has a friendly academic atmosphere which enables the students to participate in various curricular and co-curricular activities. All the classes in the college have class teachers who take care of the students considering their needs. The college conducts and participates in many social and academic activities for the overall development of the students and staff. Marathi Bhasha Savardhan week is celebrated every week to strengthen the culture. The college has an equal opportunity cell that tries to solve the issues of the students. The college also supports needy students financially with the help of poor boys' fund generated by the college.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college conducts a training programme for entry-level students. This training programme makes the students aware of their duties, rights, and responsibilities. On the independence and republic day, the college development committee addresses the students and tries to create awareness among the students and staff regarding their values, rights, duties, and responsibilities. The department of NSS and the Students Development Board in the college has performed a praiseworthy role during the COVID pandemic by promoting the student to participate in the activities conducted by the government and other agencies for the prevention of CORONA. The attempts have been made by the college to conduct a corona survey for planning vaccination. A helpline link of the college was provided to all the students to meet their necessities. The voter's day program was conducted in collaboration with the Tehsil office every year in the college and the college takes initiative to enroll all the students as voters. Due to the covid pandemic, in the academic year, students were given an online oath to create awareness among them about the responsibilities of voters.

| File Description | Documents |
|--|-----------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Nil |
| Any other relevant information | Nil |

| | |
|--|------------------------------|
| <p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p> | <p>D. Any 1 of the above</p> |
|--|------------------------------|

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

| | |
|--|---|
| <p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p> | <p>The college has celebrated and organized national and international commemorative days, events and festivals. The birth anniversaries of great personalities in the different fields have been celebrated. The college has celebrated Mahatma Gandhi Jayanti, Dr. B.R Ambedkar Jayanti, Savitribai Phule Jayanti, Shiv Jayanti, Swami Vivekananda Jayanti ,Rajmata Jijabai Jayanti ,Lal Bahadur Shastri Jayanti etc.. The College has conducted online quizzes on important topics such as teachers' day, freedom fighters, and Samarth Bharat Ambiyar. The college also has celebrated Independence Day, Republic Day, AID'S Day, Constitution Day, International Women's Day, Yoga Day, NSS Day, etc. to inculcate among the students the spirit of national</p> |
|--|---|

integration. Most of the above-mentioned activities have been conducted using online mode due to the COVID pandemic.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1

1. Title of the Practice: Road Safety Programme

2. Goals:

* To know traffic rules

* To create awareness among students about road safety.

3. The Context:Road safety is a very crucial issue.

4. Practice: A special road safety programme was organized with the help of traffic unit of Ghodegaon police station and highway traffic police, Alephata, on 17 February 2021.

5. Evidence of success:Students come to know the license procedure and required documents.

6. Problems encountered: The attendance of the students was not satisfactory due to Covid-19 pandemic.

7. Resources required: Availability of RTO authorities.

Best Practice-2

1. Title of the Practice: Agreement of college with Forest Department for allocating land for Tree plantation and preservation.

2. Goals:

*Environmental awareness

*Tree plantation and its augmentation

3. Context: Environment protection has become a very challenging issue worldwide.

4. Practice: The college and the forest department jointly carried out tree plantation programme.

5. Evidence of success: The NSS volunteers successfully planted trees in the allocated location.

6. Problems encountered: The distance between the site and the college.

7. Resources required: The financial provision for transportation is required.

7. Resources required: The financial provision for transportation is required.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://www.bdkalecollege.in/pdf/Bestpractices20-21.pdf |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has made maximum attempts to create awareness among the tribal people residing in the vicinity by conducting programmes based on various social issues such as superstition eradication, saving girl children, voter awareness, legal awareness, health awareness, environment awareness, road safety, addiction-free society, balanced diet, etc. Most of the programmes have been conducted online due to the COVID pandemic. The various resource persons have been invited online to motivate and educate the tribal community. A special webinar has been conducted on 'My Family, My Responsibility 'to support the villagers during the COVID pandemic. A special helpline was provided by the college to meet the needs of the students during the COVID pandemic. Despite the hurdles, the college has conducted online classes and tried to enhance the quality of the teaching-learning process. Almost all the teachers have prepared notes and questionnaires on their respective subjects and circulated them using what's app groups. The teachers have made the maximum attempts to use digital platforms to meet the educational needs of the students. Teachers have done the maximum effort to provide YouTube links to the students based on the syllabus.

| File Description | Documents |
|--|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

1. The institute has planned to sign MOU with an Institute that provides online certificate courses. As students are from rural area, they do not get access to resource persons from urban areas, therefore the Mou with institutes providing certificate courses are going to be signed.
2. The sports has been remained an important part educational life as far as students are concerned. In order to strengthen sports facilities on the campus, the college has decided to make Basketball ground for students.
3. As the need of the time, the college has decided to make the campus Plastic Free.
4. The college has also decided to make students aware of the proper use of non-renewable energy resources. In this regard, students are going to be advised to turn to renewable energy resources like solar energy and make use of bicycle for short distance travel.

